

Dr. Himansu K Bose
Registrar (SRD)


IG/SRD/2019/18155
18th September 2019

Madam / Sir,

SRD has been receiving requests of students forwarded by Regional Centres for change / correction of name after the issue of final Grade Card / Degree. In this regard, your kind attention is being drawn to the relevant provisions of IGNOU Prospectus i.e. clause 6.31 – wherein this is clearly mentioned that, “requests for corrections / change of name / surname will be entertained only before the completion of the respective programme”.

It was also resolved in a meeting of the concerned officials of the University to strictly adhere to the above mentioned rule regarding change / correction of names.

Therefore, under this circumstance you are requested not to forward any such request to the SRD with immediate effect.



18.9.19.

Dr. Himansu K Bose
Registrar (SRD)

To

1. All Regional Directors : for information and necessary action
2. Pro-Vice-Chancellor (RK): for information.
3. Hon'ble V.C: for information.